



CLEAN START Job Description

Decorator and Cleaner

Job Title: Decorator and Cleaner

Salary: £9.09 per hour

Responsible to: Clean Start Supervisor

Purpose of the Post

The main purpose of the post is to provide a decorating and cleaning service for a range of customers. This will include the following types of cleaning which may be contract based or single jobs:

Painter and Decorator

- Glossing and Emulsions
- Snagging works

Property Cleaning

- Basic cleaning – wiping/dusting of surfaces, vacuuming/sweeping of floors
- Deep cleaning - wiping/dusting of surfaces, vacuuming/sweeping of floors, internal cleaning of units/furniture, cleaning behind units/equipment/furniture, wiping down paintwork, cleaning of doors and removal of rubbish
- Intense cleaning - wiping/dusting of surfaces, vacuuming/sweeping of floors, internal cleaning of units/furniture, cleaning behind units/equipment/furniture, wiping down paintwork, cleaning of doors and removal of rubbish, cleaning of windows/frames, cleaning of walls, steam cleaning and cleaning of bodily fluids
- Rubbish clearance

Carpet and Upholstery Cleaning

- Upholstery shampooing
- Carpet shampooing

- Use of floor machine

Window Cleaning

- Cleaning of internal and external windows

Other

- Any other cleaning work deemed reasonable by a line manager.

Equal Opportunities

- To promote and ensure compliance with the company's equal opportunities policy and practice.
- To demonstrate a commitment to equal opportunities policy and practice.

Health and Safety

- To be aware of and promote all health and safety issues.
- To ensure compliance with approved health and safety policies.

General

- To take part in any training course as and when required.
- To attend regular and planned supervision with a line manager.
- To at all times work within Clean Start's policies and procedures.
- To undertake any other duties commensurate with the post as agreed with a line manager.
- To at all times represent the organisation in a positive and professional manner.

Location

- The post will be based at a range of customer sites throughout West Yorkshire as agreed with a line manager.

PERSON SPECIFICATION

Decorator and Cleaner

Detailed below are the essential and desirable criteria required of applicants.

The "essential requirements" indicate the minimum for the role whilst the "desirable requirements" are additional attributes to enable the applicant to perform the role more effectively or with training. The "desirable requirements" may be used to distinguish between candidates invited for interview.

	Essential	Desirable	Method of Assessment
Physical	<ul style="list-style-type: none">• Ability to carry out general cleaning duties as detailed in the Job Description.• Able to meet the physical requirements of the role.		Application Form
Qualifications		Painting and Decorating Level 2 or above	Application Form
Experience	<ul style="list-style-type: none">• Competence in carrying out general painting and cleaning tasks• Awareness of Health and Safety Issues including COSHH	Use of Cleaning machinery	Application Form Interview
Training		Working at Heights Manual Handling Training COSHH Training	Application Form Interview
Circumstances	<ul style="list-style-type: none">• Full clean driving licence	Access to a vehicle for	Application

	<ul style="list-style-type: none"> • Eligibility to work in UK • A good level of spoken and written English to be able to give and communicate effectively with internal / external customers and the team 	business use (65p / mile mileage rate)	Form Interview
Disposition	<ul style="list-style-type: none"> • Excellent time keeping • Reliable • Be flexible to the changing demands of the post • Enthusiasm and ability to use initiative • Self-motivated and hard-working nature • To respect and maintain confidentiality 		Interview
Practical and Intellectual Skills	<ul style="list-style-type: none"> • Ability to work with minimum supervision • Ability to work in an organised and methodical manner • Ability to work within a team to achieve specified standards • Ability to keep accurate records 	Experience of identifying and reporting repairs and defects	Interview